

# Lancaster Montessori Preschool

## Enrollment and Tuition Agreement

Child's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Program: Tod Pre

School Year: \_\_\_\_\_

**BASIC SERVICE:** We offer a comprehensive and balanced preschool program, based on the Montessori philosophy and the incorporating of the best educational practices for the benefit and security of all children.

FULL DAY PROGRAM – 6am-6pm

HALF DAY PROGRAM – 6am-12:30pm

5, 4 or 3 days a week, based on the agreement made with the school and in accordance to the student-teacher ratios.

We observe all major holidays as stated in the school calendar.

**TUITION SCHEDULE – Circle the option that fits your needs for childcare.**

	Children Ages 2 – 6 Monthly Rates (Potty Trained)	Children Ages 2 – 6 Monthly Rate (NOT Potty Trained)	Late Tuition Payment if tuition is not paid by the 5 <sup>th</sup> of the month.	Toddler Children Ages 18 Months – 2 Years old	Late Tuition Payment if tuition is not paid by the 5 <sup>th</sup> of the month.	<i>Tuition Agreement</i>
5 Full Days	\$700	\$750	\$1124.21	\$850	\$1594.48	<i>Monthly Rate</i> \$ _____
4 Full Days	\$600	\$650	\$1106.20	\$750	\$1545.60	<i>Schedule and Days of attendance:</i>
3 Full Days	\$550	\$600	\$754.65	\$650	\$1495.60	<i>Time:</i> _____
5 Half Days	\$600	\$650	\$1006.20	\$750	\$1498.60	<i>Days:</i> _____
4 Half Days	\$550	\$600	\$906.20	\$650	\$1451.64	<i>CCRC:</i> _____
3 Half Days	\$525	\$575	\$806.20	\$600	\$1404.64	

Preschool children ages 3+ - Spanish Class (1 hour per day – two times per week) - \$50/mo \_\_\_\_\_

Initial for each:

\_\_\_\_\_ Children are allowed to attend school based on the agreement in the contract (days and hours), and according to student-teacher ratio. Absences are not allowed to be made up.

\_\_\_\_\_ Should changes need to be made to the attendance schedule, it must be discussed and arranged with the school director.

\_\_\_\_\_ Tuition is paid on or before the 1<sup>st</sup> (first) of the month.

\_\_\_\_\_ A \$100 enrollment fee is due at the time of registration. This fee is non-refundable.

\_\_\_\_\_ A mandatory Accident Insurance fee of \$25 is due at the time of registration. This fee is non-refundable.

\_\_\_\_\_ Both fees are to be paid at the time of re-registration in February of each year, for the following school year.

\_\_\_\_\_ Refunds or credits are not given for holidays, school closures, vacations, sickness, emergencies, absences.

\_\_\_\_\_ A 30 days written notice is required for the withdrawal of the child. In such cases, tuition will be prorated accordingly.

\_\_\_\_\_ A \$30 fee will be added to the account for any bank returned check. All checks are to be made payable to

Lancaster Montessori Preschool, Inc.

**ARBITRATION STATEMENT:** I agree to arbitrate any dispute that may arise from the care of my child with Lancaster Montessori School in accordance with the American Arbitration Association, with the exception of any financial disputes that may occur between both parties.

Lancaster Montessori School reserves the right to modify this agreement at any time by giving the payer a 30 day written notice of any modification.

I HAVE RREAD AND FULLY UNDERSTAND THE TUITION AGREEMENT AND HAVE RECEIVED A COPY. I agree to pay all outstanding balances at the time of withdrawal, or the account may be referred to a collection agency or directed to small Claim Court.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_